

BUDGET - FINAL (As approved by Council on January 29, 2009)

Kwantlen University College Student Association
January 1, 2009 - December 31, 2009

Quarterly Spending Summary - April 2009

Line Item	Budget Notes	2008 Budgeted	2008 Year-to-Date	2009 Budgeted	2009 Year-to-date
REVENUE ITEMS					
	Advertising, Events & Sponsorship Revenue (1)			33,650.00	11,312.50
	Fitness Centre (2)	10,000.00		145,635.95	7,029.00
	(Grassroots) Café-Lounge (3)	25,000.00		218,000.00	123,325.44
	Interest, Investments and Reserve Funds (4)	15,000.00		332,378.30	13,833.33
	Member Services (5)	23,000.00		162,243.00	92,068.85
	Membership Fees (6)	1,350,000.00	1,025,227.26	2,333,500.00	456,987.36
	Partnership Agreements (7)			900.00	
	Transfer from Lobbying Reserves (8)			45,896.00	
	Transfer from Medical & Dental Reserves (13)			150,000.00	
	Transfer from Bursary Reserves (14)			23,062.30	
TOTAL NET REVENUE		1,350,000.00		3,422,203.25	704,556.48
EXPENSES					
	Advocacy, Campaigns, Conferences & Lobbying (8)			108,417.05	7,744.42
	Agenda Daytimer Handbook [SA: Executive Board]	33,000.00		30,000.00	
	Bank, Interest Charges & Debt Repayment (4)			145,000.00	52,811.53
	Campus Council Budgets (9)	20,000.00		22,000.00	6,951.13
	Committee Meeting Attendance Honoraria [SA: General Manager]			41,800.00	
	Contingency [SA: Council]			22,750.00	
	Dental & Medical Health Plan Expenses (10)			1,163,500.00	403,749.25
	Elections & Referenda (11) [SA: CRO]			23,000.00	12,755.82
	Events & Student Life Expenditures (1)			123,362.16	16,127.59
	Fitness Centre & SHIP (Student Health Improvement Project) Expenses (2)			145,635.95	
	General Operating & Capital Expenses (13)			402,625.67	149,647.74
	(Grassroots) Café-Lounge Operating Expenses (3)			179,665.33	
	Liaison Budgets & Social Justice Centre Expenses (12)			15,000.00	
	Member Services Operating Expenses (5)			280,262.28	
	Membership Dues, Awards Funding & Pledges (14)			31,250.00	
5472	Orientation & Training [SA: General Manager]			7,500.00	7,874.66
	Primary Appointments & Hiring [SA: General Manager]			1,000.00	
	Publication Society Transfer [SA: General Manager]			170,000.00	41,949.15
	Wages & Benefits - Senior Staff			287,047.30	262,862.75
	Wages & Benefits - Elected Officials			222,387.50	76,781.21
TOTAL EXPENSES				3,422,203.25	1,039,255.25
SURPLUS / (DEFICIT)				0.00	(334,698.77)

SCHEDULE 1 - Advertising, Sponsorship, Events & Student Life

Line Item	2008 Budgeted	2008 Year- to-Date	2009 Budgeted	2009 Year- to-Date	% Actual to Projected
REVENUE ITEMS					
Advertising Sales - Daytimer Handbook	15,000.00	10,125.00	15,000.00	11,212.50	
Advertising Sales - Other	5,000.00	0.00	200.00		
Advertising Sales - Website	N/A	N/A	800.00		
Campus Council Events Revenue	50.00	0.00	0.00		
Donations & Fundraising Revenue	150.00	0.00	150.00		
Event Sponsorship Revenue	N/A	N/A	25,000.00		
Event Ticket Sales Revenue	N/A	N/A	5,000.00		
Vending Tables	5,000.00	280.00	3,500.00	100.00	
Total Revenue	25,200.00		33,650.00	11,312.50	
EXPENSES					
5626 Clubs Support [SA: Executive Board]	8,500.00	7,857.23	10,000.00	3,452.91	
Comission Paid on Sales (Budgeted up to 25%) [SA: General Manager]	N/A	N/A	3,750.00		
Cram Jam 2009 Music Festival Concert [SA: Council]	75,000.00	75,698.75	25,000.00		
5617 Other Events & Campaigns [SA: Executive Board]	10,000.00	7,920.19	10,000.00	100.00	
5474 New Student Orientation Events [SA: Executive Board]	N/A	N/A	5,000.00		
5541 Promotional Products [SA: Executive Board]	5,000.00	9,998.95	10,000.00	5,291.85	
Volunteer Recognition [SA: Executive Board]	500.00	0.00	1,000.00		
Wages & Benefits for Events Support Staff [SA: General Manager]	71,059.71		43,612.16		
5623 Welcome Days - January [SA: Executive Board]	11,750.00	6,896.27	7,500.00	7,282.83	
5473 Welcome Days - September [SA: Executive Board]	7,500.00	7,055.95	7,500.00		
Total Expenses	189,309.71		123,362.16	16,127.59	
TOTAL NET REVENUE / (EXPENSES)	-164,109.71		-89,712.16		

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SCHEDULE 2 - FITNESS CENTRE & STUDENT HEALTH IMPROVEMENT PROJECT (SHIP)

Line Item	2008 Budgeted	2008 Year- to-Date	2009 Budgeted	2009 Year- to-Date	% Actual to Projected
REVENUE ITEMS					
Fitness Centre - Membership Revenue	15,000.00	12,871.00	13,000.00		
SHIP Donations, Partner & Sponsorship Support			15,000.00		
SHIP Programming Revenue			20,000.00		
SHIP Transfer from Health & Dental Reserve Fund			97,635.95		
Total Revenue	15,000.00		145,635.95		
EXPENSES					
Fitness Centre - Advertising & Marketing [SA: Executive Board]			250.00		
Fitness Centre - Capital Equipment [SA: Executive Board]			0.00		
Fitness Centre - Cleaning, Repairs & Maintenance [SA: Commercial Services Manager]			2,250.00		
SHIP - Contingency [SA: Executive Board]			1,000.00		
SHIP - Events, Lectures, Speakers, Trips & Workshops [SA: Executive Board]			29,700.00		
SHIP - Food Bank Expenditures [SA: SHIP Coordinator]			3,600.00		
SHIP - Health Pamphlet Series [SA: SHIP Coordinator]			4,000.00		
SHIP - Local Conferences, Meetings & Travel [SA: General Manager]			1,500.00		
SHIP - On-Campus Health Clinics [SA: SHIP Coordinator]			4,500.00		
SHIP - Peer Counselling & Training Programs [SA: SHIP Coordinator]			2,000.00		
SHIP - Program Expenditures [SA: SHIP Coordinator]			11,200.00		
SHIP - Promotional Products [SA: Executive Board]			18,500.00		
SHIP - Stop Smoking Aids [SA: SHIP Coordinator]			2,000.00		
SHIP - Team & Club Sponsorship / Events [SA: Executive Board]			8,000.00		
SHIP - Volunteer Recognition [SA: SHIP Coordinator]			1,000.00		
SHIP - Website Development [SA: Technical Services Manager]			5,000.00		
SHIP - Wages & Benefits - SHIP / Fitness Centre Attendants [SA: General Manager]			51,135.95		
Total Expenses			145,635.95		
TOTAL NET REVENUE / (EXPENSES)	0.00		0.00		

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SCHEDULE 2 NOTES...

1. In November 2008, the Executive Board suggested that all spending for the Fitness Centre be covered by the Health & Dental surplus fund.
2. All SHIP revenues and expenditures were proposed by the SHIP Coordinator and submitted to the Finance Committee in January 2009.
3. As of January 2009, the Medical & Dental reserve fund investment had a market value of \$472,548.00.

SCHEDULE 2 AMMENDMENTS...

1. On April 9, 2009, the KSA Council approved changes brought forward by the Director of Operations to the spending authorities for a number of line

SCHEDULE 3 - GRASSROOTS KSA CAFÉ-LOUNGE

Line Item	2008 Budgeted	2008 Year- to-Date	2009 Budgeted	2009 Year- to-Date	% Actual to Projected
REVENUE ITEMS					
Gross Sales - Alcohol & Liquor			7,000.00	647.52	
Gross Sales - Over the Counter			200,000.00	120,351.94	
Gross Sales - Catering			10,000.00	2,325.98	
Gross Sales - Green Promotional Products			1,000.00		
Other Income			0.00		
Total Income			218,000.00	123,325.44	
EXPENSES					
Advertising, Promotion, Signage & Marketing [SA: Executive Board]			1,500.00		
Cafe Supplies & Other Expenses [SA: Commercial Services Manager]			700.00		
Café-Lounge Wages and Benefits (xx) [SA: General Manager]			55,265.33		
Capital Expenditures [SA: Executive Board]			1,500.00		
Cleaning, Repairs and Maintenance [SA: Commercial Services Manager]			2,500.00		
Cost of Goods Sold [SA: Café & Catering Manager]			112,500.00		
Finance, Bank and Interest Charges [SA: Financial Controller]			5,200.00		
Security [SA: General Manager]			500.00		
Total Expenses			179,665.33		
TOTAL NET REVENUE / (EXPENSES)			38,334.67		

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SCHEDULE 3 NOTES...

1. This worksheet was developed by the Commercial Services Manager and submitted to the Finance Committee in January 2009.

SCHEDULE 4 - INTEREST, INVESTMENTS, RESERVES & DEBT REPAYMENT

Line Item	2008 Budgeted	2008 Year-to- Date	2009 Budgeted	2009 Year-to- Date	% Actual to Projected
REVENUE ITEMS					
Interest Income - Capital Reserves (CIBC)			30,000.00	9,351.91	
Interest Income - Dental & Medical Reserve Fund (CIBC)			15,000.00	4,481.42	
Transfer from Capital Reserve Fund (See Notes 1, 2 & 3 below)			267,378.30		
Sub-Total			332,378.30	13,833.33	
EXPENSES					
Amortization [SA: General Manager]	80,000.00		80,000.00	40,000.00	
Debt Service (Interest Payments) [SA: General Manager]	50,000.00		50,000.00	7,665.75	
Portfolio Management Fees [SA: General Manager]			15,000.00	5,145.78	
Sub-total			145,000.00	52,811.53	
Interest Income					

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SCHEDULE 4 NOTES...

- As of January 2009, the Capital reserve fund investment as invested in CIBC had an approximate market value of \$987,326.00. The Capital reserve fund as invested in Quadrus had an approximate market value of \$500.00.
- As of January 2009, the KSA's operating account has a negative balance of approximately \$300,000.00.
- The following table summarizes previous expenditure approvals from the Capital Reserve Fund. This money remains unreleased from the fund due to the low market value of the investments as of November 2008.

Money Released from Reserves	AMOUNT	APPROVAL DATE
Endowment Fund Cration	50,000.00	30-Jan-08
Student Publication Society Seed Setup	20,000.00	30-Jan-08
Administrative Audit & Legal Fund Setup	100,000.00	30-Jan-08
Cloverdale Renos	23,274.00	27-Feb-08
Cram-Jam Deficit Coverage (Approximately - Catherine is sending me the final number)	55,000.00	23-Apr-08
Surrey Renos	17,000.00	23-Apr-08
Copier / Surrey & Langley Renos and Furniture	48,500.00	16-Oct-08
TOTAL RELEASED FROM RESERVES IN 2008	313,774.00	

- As of January 2009, the Medical & Dental reserve fund investment had a market value of \$472,548.00.
- The following table summarizes previous expenditure approvals from the Health & Dental Fund. This money remains unreleased from the fund due to the low market value of the investments as of November 2008.

Money from Health Plan Reserves	AMOUNT	APPROVAL DATE
SHIP	20,000.00	Jan-07
Legal Fund Allocation	175,000.00	Jan-07
Administrative Audit & Legal Fund Setup	100,000.00	30-Jan-08
SHIP	100,000.00	30-Jan-08
TOTAL RELEASED FROM HEALTH PLAN RESERVES IN 2007 & 2008	395,000.00	

- The notes to Schedule 15 suggest a new allocation regarding the Legal Fund allocation.
- The KSA has an approximate outstanding amount of \$980,000.00 on a loan from CIBC. The KSA took out this loan in the late 1990s to help assist with the construction funding of Building G on the Surrey Campus.
- \$23,062.30 was collected by the KSA in 2009 towards the restricted bursary fund. This money, as collected, was not spent in 2009.
- An unaudited amount of approximately \$24,000 was collected in 2008 towards the lobby fund and, as of January 2009, remains unspent. \$39,396.00 was collected by the KSA in previous years towards the restricted lobby fund and, as of January 2009, also remains unspent.

SCHEDULE 5 - MEMBER SERVICES

Line Item	2008 Budgeted	2008 Year- to-Date	2009 Budgeted	2009 Year- to-Date	% Actual to Projected
REVENUE ITEMS					
Electronics Sales Revenue (Calculators, Memory Cards, etc.)	N/A	N/A	275.00		
Locker Rentals	10,000.00	6,435.40	7,500.00		
Locker Combination Lock Sales	N/A	N/A	1,200.00		
Gift Card Program (Gross)	2,750.00	0.00	2,000.00		
Office Services (Binding, Laminating, Printing, Faxing, etc.)	1,500.00	93.00	300.00		
Phone Card Sales Revenue (Gross)	N/A	N/A	300.00		
Photocopying Income	1,500.00	483.90	2,000.00		
Promotional Product Sales (Water Bottles, Corn Mugs, etc.)	0.00		100.00		
Snacks	N/A	N/A	2,000.00		
Ticket Income - Movie Tickets (Gross)	2,000.00	5,493.34	10,000.00		
Ticket Income - Other Tickets (Gross)	0.00	4,454.00	500.00		
Ticket Income - Seasonal Passes / Packages (Playland, Ski Passes, etc.) (Gross)	4,000.00	0.00	2,800.00		
Ticket Income - Transit Passes	1,250.00	728.09	133,268.00		
Total Revenue	23,000.00	17,687.73	162,243.00	92,068.85	
EXPENSES					
Advertising, Signage & Marketing Expenses [SA: Commercial Services Manager]	7,000.00	1,275.67	1,500.00		
Cost of Goods Sold - Gift Cards			1,700.00		
Cost of Goods Sold - Movie Tickets			14,000.00		
Cost of Goods Sold - Other Tickets			250.00		
Cost of Goods Sold - Seasonal Passes / Packages			0.00		
Cost of Goods Sold - Transit Passes			131,961.00		
Member Services Wages and Benefits (xx) [SA: General Manager]			121,601.28		
Photocopier Maintenance Costs [SA: Commercial Services Manager]	5,000.00	7,194.20	7,500.00		
Security [SA: General Manager]			250.00		
Water Purification Service [SA: Commercial Services Manager]			1,500.00		
Total Expenses			280,262.28		
TOTAL NET REVENUE / (EXPENSES)			-118,019.28		

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SCHEDULE 5 NOTES...

1. This worksheet was developed by the Commercial Services Manager and submitted to the Finance Committee in January 2009.

SCHEDULE 6 - FEES

Line Item	2008 Budgeted	2008 Year-To-Date	2009 Budgeted	2009 Year-to-Date	% Actual to Projected
REVENUE ITEMS					
Operating & Capital Fund (Per Credit)			700,000.00	201,069.66	28.72%
Operating & Capital Fund (Per Student)			210,000.00		
Awards & Bursaries Fund (Per Student)			30,000.00	7,210.22	24.03%
Lobby Fund (Per Student)			60,000.00	13,965.33	23.28%
Publication Society Fund (Per Credit)			170,000.00	41,949.15	24.68%
Student Dental Fund (Per Student)			559,000.00	192,793.00	34.49%
Student Medical Fund (Per Student)			604,500.00		0.00%
Total Net Activity Fee Revenue			2,333,500.00	456,987.36	19.58%

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SCHEDULE 6 NOTES...

1. In calculating the Awards & Bursaries Fund, as well as the Lobby Fund, which is based on a per student, per semester fee, the following data was used:

Semester	Total Registrant Count
Fall 2007 Enrollment	12,280.00
Spring 2008 Enrollment	12,366.00
Summer 2008 Enrollment	6,038.00
Total Enrollment	30,684.00

2. All per student per semester fees were estimated at an enrollment of 30,000 students as spread across the Spring 2009, Summer 2009 and Fall 2009 semesters.

3. In calculating the Dental and Medical fund estimates, the following data from Fall 2007 was used:

Semester	Full Time (9 credits or more)	Part Time (Less than 9 Credits)	Courses Not Assigned Credits	Total
Fall 2007 Enrollment	8,212.00	3,387.00	681.00	12,280.00
Spring 2008 Enrollment	7,585.00	3,486.00	1,295.00	12,366.00
Summer 2008 Enrollment	2,300.00	3,174.00	564.00	6,038.00
Total Enrollment	18,097.00	10,047.00	2,540.00	30,684.00

Furthermore, given a possible drop in enrollment at Kwantlen, as well as considering the normal number of students that opt-out of the plan, it is estimated that 6,500 students will pay into the plan in 2009.

4. For the Fall 2009 semester, the KSA brought in an unaudited estimate of \$400,000 towards its Operating / Capital account.

5. In 2008, the KSA received approximately \$1,100,000.00 towards its operating and capital fund.

SCHEDULE 7 - PARTNERSHIP AGREEMENTS

Line Item	2008 Budgeted	2008 Year- to-Date	2009 Budgeted	2009 Year- to-Date	% Actual to Projected
REVENUE ITEMS					
Cashline	250.00	321.03	300.00	363.71	
Coffee Maker Machines	N/A	N/A	500.00		
DVD Now Kiosks	N/A	N/A	100.00		
Total Revenue	250.00		900.00		

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SCHEDULE 7 NOTES...

1. This worksheet was developed by the Commercial Services Manager and submitted to the Finance Committee in January 2009.

SCHEDULE 8 - ADVOCACY, CAMPAIGNS, CONFERENCES & LOBBYING

Line Item	2008 Budgeted	2008 Year-to-Date	2009 Budgeted	2009 Year-to-Date	% Actual to Projected
REVENUE ITEMS					
Transfer from Reserves (Remaining Funds from Previous Years)			45,896.00		
Total Revenues			45,896.00		
EXPENSES					
Advocacy Support Fund [SA: General Manager]			9,917.05		
5784 Conferences - CASA [SA: Council]			0.00		
5784 Conferences - CFS National - Spring 2009 [SA: Council]			2,250.00		
5784 Conferences - CFS National - Fall 2009 [SA: Council]			2,250.00		
5784 Conferences - CFS Provincial - Spring 2009 [SA: Council]			1,000.00		
5784 Conferences - CFS Provincial - Summer 2009 [SA: Council]			1,000.00		
5784 Conferences - NWSLC - Fall 2009 [SA: Council]			2,500.00		
5784 Conferences - Other Organizations			6,500.00		
5784 Provincial Election Campaign [SA: Council]			50,000.00		
5784 Federal Election Campaign [SA: Council]			15,000.00		
5567 Other Campaigns & Lobbying Efforts [SA: Council]			17,000.00	4210.41	
Local Meetings & Representation [SA: General Manager]	1,750.00		1,000.00		
Office of the Ombudsperson Support Fund [SA: General Manager]			0.00		
Total Expenses	0.00		108,417.05	4,210.41	

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SCHEDULE 8 NOTES...

1. The Director of External Affairs, 1 staff member as chosen by the General Manager and 1 non-executive member of the Society as chosen by Council shall attend all CFS National and CFS Provincial meetings.
2. The Director of External Affairs, 1 staff member as chosen by the General Manager and 1 non-executive member of the Society (if the line item permits) as chosen by Council shall attend CASA.
3. 6 members or staff of the Society as chosen by Council shall attend NWSLC, with preference being given to individuals who have not attended conferences in the past.
4. An unaudited amount of approximately \$24,000 was collected in 2008 towards the restricted lobby fund and, as of January 2009, remains unspent. \$39,396.00 was collected by the KSA in previous years towards the restricted lobby fund and, as of January 2009, also remains unspent.

SCHEDULE 9 - CAMPUS COUNCIL

Line Item	2008 Budgeted	2008 Year-to- Date	2009 Budgeted	2009 Year-to- Date	% Actual to Projected
EXPENSES					
5619 Activity Fund - Cloverdale-Newton [SA: Executive Board]	3,401.12		3,852.98	2208.97	
5618 Activity Fund - Langley [SA: Langley Campus Council]	4,091.61		4,438.59	1093.73	
5620 Activity Fund - Richmond [SA: Richmond Campus Council]	5,804.96		6,259.06	3587.01	
5621 Activity Fund - Surrey [SA: Surrey Campus Council]	6,702.31		7,449.37	61.42	
Total Expenses	20,000.00		22,000.00	6,951.13	

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SCHEDULE 9 NOTES...

1. Campus Council Spending Allocation Calculations

Campus	Base Funding (\$)	Spring 2008 Student Count	Percentage on Campus	Additional Funding Available (\$)	Percentage on Campus * Additional Funding	Final Funding Amount (\$)
Cloverdale-Newton	3,500.00	610	4.412%	8,000.00	352.98	3,852.98
Langley	3,500.00	1,622	11.732%	8,000.00	938.59	4,438.59
Richmond	3,500.00	4,768	34.488%	8,000.00	2,759.06	6,259.06
Surrey	3,500.00	6,825	49.367%	8,000.00	3,949.37	7,449.37
		13,825	100.000%		8,000.00	22,000.00

2. Base Funding for 2008 was \$3,500 per campus and has not been lowered. Due to significant decreases in projected membership fee revenue Council may consider lowering the base funding to \$1,750.00 per campus for a total savings of \$7,620.00 for 2009.

3. The Spring 2008 Student Count was based on information located on the Institutional Analysis and Planning website:
http://www.kwantlen.ca/_shared/assets/spring07-08_registrant-counts-by-campus8018.pdf

SCHEDULE 10 - DENTAL & MEDICAL HEALTH PLAN

Line Item	2008 Budgeted	2008 Year- to-Date	2009 Budgeted	2008 Year- to-Date	% Actual to Projected
EXPENSES					
Insurers' premiums [SA: Executive Board / General Manager]		N/A	900,000.00		
Legal fees and other related expenses [SA: Executive Board]		N/A	1,000.00		
Dental & Medical Health Fund [SA: Council]			262,500.00		
Total Expenses			1,163,500.00		

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SCHEDULE 11 - ELECTIONS & REFERENDA

Line Item	2008 Budgeted	2008 Year- to-Date	2009 Budgeted	2009 Year- to-Date	% Actual to Projected
EXPENSES					
General Election Operating Expenses [SA: CRO]	20,000.00		10,000.00	12,755.82	127.56%
By-election Operating Expenses [SA: CRO]			10,000.00		0.00%
Referenda Operating Expenses [SA: CRO]			2,000.00		0.00%
YES / NO Committee Funding [SA: CRO]			1,000.00		0.00%
Total Expenses	20,000.00		23,000.00	12,755.82	55.46%

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SCHEDULE 11 NOTES...

1. Funding for up to 2 referendum questions has been allocated, with money allocated for up to 1 yes committee and 1 no committee per question.

SCHEDULE 12 - LIAISON BUDGETS & SOCIAL JUSTICE CENTRE EXPENSES

Line Item	2008 Budgeted	2008 Year- to-Date	2009 Budgeted	2009 Year- to-Date	% Actual to Projected
EXPENSES					
5624 Social Justice Activity & Events Fund [SA: Council]	0.00		13,500.00		
5631 Social Justice Centre Support Fund [SA: Council]	800.00		1,500.00		
Total Expenses	800.00		15,000.00		

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SCHEDULE 12 NOTES...

1. In 2008, \$600.00 was allocated across 7 liaison positions, for a total of \$5,000 being allocated towards the liaisons. As many liaison positions remain vacant or inactive, the Finance Committee has decided to increase the \$5,000 as spread across all seven positions to a total of \$13,500 in which Liaisons come to Council with proposals for allocating those funds.

2. As of January 2009, the KSA has \$5,624.00 allocated as restricted funds for use towards a Women's Centre. This amount of money represents funding that was donated to the KSA for the establishment of a Women's Centre.

SCHEDULE 13 - GENERAL OPERATING & CAPITAL EXPENSES

Line Item	2008 Budgeted	2008 Year- to-Date	2009 Budgeted	2009 Year- to-Date	% Actual to Projected
REVENUE ITEMS					
Transfer from Health & Dental Reserves (See Notes 1, 2 & 3 below)			150,000.00		
Total Revenues			150,000.00		
EXPENSES					
Administrative Support Staff [GA: General Manager]	96,825.43	71,998.07	126,975.67		
5611 Audit & Accounting [SA: General Manager]	40,000.00	21,011.03	25,000.00	30,614.00	
5780/5781 Cable, Satellite, Telephone & Internet [GA: General Manager]	7,500.00	13,928.99	10,000.00	4,788.85	
5653 Capital Projects & Renovations [SA: Council]	15,000.00	60,248.47	10,000.00	11,725.35	
5640 Courier [GA: General Manager]	250.00	499.20	500.00	110.24	
5654/5765 Equipment Repairs, Servicing & Upgrades [SA: General Manager]	5,000.00	2,582.30	5,000.00	2,277.19	
5659 General Advertising & Marketing Expenses [SA: Executive Board]	1,500.00	165.00	1,500.00		
5685 Insurance [GA: General Manager]	20,000.00	10,516.50	20,000.00	14,566.00	
5610 Legal [SA: General Manager / Executive Board]	160,000.00	245,864.00	175,000.00	62,774.58	
5641 Local Mileage [GA: General Manager]	2,500.00	5,568.69	5,000.00	2,330.08	
5655 New Equipment [SA: Executive Board]	15,000.00	53,047.38	10,000.00	6,836.90	
5700 Office Supplies [GA: General Manager]	7,500.00	19,791.45	7,500.00	11,818.40	
5656 Security [SA: General Manager]	1,000.00	0.00	1,000.00	0.00	
5761 Storage [GA: General Manager]	5,250.00	5,014.50	5,150.00	1,806.15	
Total Expenses	377,325.43		402,625.67	149,647.74	

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SCHEDULE 13 NOTES...

1. In January 2007, \$175,000 was approved in the 2007 budget for allocation towards on-going legal issues regarding a pending civil suit that was launched against certain staff and council members that ran the KSA between May 2005 thru October 31, 2006. This same amount was approved for use towards the PriceWaterhouse Forensic Audit. This money was never spent.
2. In January 2008, \$100,000 was approved in the 2008 budget for allocation towards on-going legal issues regarding a pending civil suit that was launched against certain staff and council members that ran the KSA between May 2005 thru October 31, 2006. This same amount was approved for use towards the PriceWaterhouse Forensic Audit. This money was never spent.
3. With the adoption of the 2009 budget, the 2007 and 2008 unspent allocations are reversed and \$150,000 is approved for release towards covering KSA legal expenses as incurred in 2007, 2008 and 2009 as related towards the on-going legal issues regarding the civil suit and other related matters.
4. As of January 2009, the Medical & Dental reserve fund investment had a market value of \$472,548.00.

SCHEDULE 14 - MEMBERSHIP DUES, AWARDS FUNDING & PLEDGES

Line Item	2008 Budgeted	2008 Year- to-Date	2009 Budgeted	2008 Year- to-Date	% Actual to Projected
REVENUE ITEMS					
Transfer from Bursary Reserves (See Note 1 below)			23,062.30		
Total Revenues			23,062.30		
EXPENSES					
Bursary & Awards Commitment Obligations (Year 4 of 5) [SA: Executive Board]	7,250.00	6,500.00	6,500.00		
Coalition & Membership Dues - COCA [SA: General Manager]			300.00		
Coalition & Membership Dues - AMICCUS-C [SA: General Manager]			450.00		
Coalition & Membership Dues - Other [SA: Council]	750.00		500.00		
Other Awards Endowment Increase Allotment [SA: Executive Board]	750.00		13,500.00		
Young Parents Bursary Endowment Increase Allotment [SA: Executive Board]	40,000.00	40,006.27	10,000.00		
Total Expenses	48,750.00		31,250.00		

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SCHEDULE 14 NOTES...

1. \$23,062.30 was collected by the KSA in 2009 towards the restricted bursary fund. This money, as collected, was not spent in 2009.

2009 Draft HR Worksheet for Elected Officials (January to March)

Student Employees (Elected Officials)	Hourly Wage	Hours / Week	Base BW	#	w/ Vac Pay	PP	TUITION	PARKING	BONUS					ANNUAL
Executive Board														
Director of Academic Affairs	12.00	25.00	600.00	1	624.00	7		310.00						\$4,678.00
Director of Events & Student Life	12.00	25.00	600.00	1	624.00	7		310.00						\$4,678.00
Director of External Affairs	12.00	25.00	600.00	1	624.00	7		310.00						\$4,678.00
Director of Finance	12.00	25.00	600.00	1	624.00	7		310.00						\$4,678.00
Director of Operations	12.00	25.00	600.00	1	624.00	7		310.00						\$4,678.00
Chairperson of Executive Board	12.00	5.00	120.00	1	124.80	7								\$873.60
													Total Executive Board of Directors	\$24,263.60
Campus Councils														
Cloverdale-Newton Campus Director	11.00	20.00	440.00	1	457.60	7		155.00						\$3,358.20
Cloverdale-Newton Campus Representatives	10.50	10.00	210.00	2	218.40	7								\$3,057.60
Cloverdale-Newton Campus Officers	10.00	5.00	100.00	3	104.00	7								\$2,184.00
Langley Campus Director	11.00	20.00	440.00	1	457.60	7		155.00						\$3,358.20
Langley Campus Representatives	10.50	10.00	210.00	2	218.40	7								\$3,057.60
Langley Campus Officers	10.00	5.00	100.00	3	104.00	7								\$2,184.00
Richmond Campus Director	11.00	20.00	440.00	1	457.60	7		155.00						\$3,358.20
Richmond Campus Representatives	10.50	10.00	210.00	3	218.40	7								\$4,586.40
Richmond Campus Officers	10.00	5.00	100.00	3	104.00	7								\$2,184.00
Surrey Campus Director	11.00	20.00	440.00	1	457.60	7		155.00						\$3,358.20
Surrey Campus Representatives	10.50	10.00	210.00	4	218.40	7								\$6,115.20
Surrey Campus Officers	10.00	5.00	100.00	3	104.00	7								\$2,184.00
													Total Campus Councils	\$38,985.60
Liaisons														
Aboriginal / First Nations Liaison	10.00	6.00	120.00	1	124.80	7								\$873.60
Disabilities Liaison	10.00	6.00	120.00	1	124.80	7								\$873.60
International Students Liaison	10.00	6.00	120.00	1	124.80	7								\$873.60
LGBT Liaison	10.00	6.00	120.00	1	124.80	7								\$873.60
Mature Students Liaison	10.00	6.00	120.00	1	124.80	7								\$873.60
Students of Colour	10.00	6.00	120.00	1	124.80	7								\$873.60
Women's Liaison	10.00	6.00	120.00	1	124.80	7								\$873.60
													Total Liaisons	\$6,115.20
Committee Membership Honorarium for At-Large Members														
Standing Committee Membership	25.00			#		# of Meetings								\$4,600.00
				23		8								\$4,600.00
				40									ESTIMATED TOTAL ELECTED OFFICIAL STAFF COSTS (JAN - MARCH)	\$69,364.40

2009 Draft HR Worksheet for Elected Officials (April - December)

Student Employees (Elected Officials)	Hourly Wage	Hours / Week	Base BW	#	w/ Vac Pay	PP	TUITION	PARKING	BONUS					ANNUAL	
Executive Board															
Director of Academic Affairs	12.00	25.00	600.00	1	624.00	19	1,600.00	310.00	300.00					\$14,066.00	
Director of Events & Student Life	12.00	25.00	600.00	1	624.00	19	1,600.00	310.00	300.00					\$14,066.00	
Director of External Affairs	12.00	25.00	600.00	1	624.00	19	1,600.00	310.00	300.00					\$14,066.00	
Director of Finance	12.00	25.00	600.00	1	624.00	19	1,600.00	310.00	300.00					\$14,066.00	
Director of Operations	12.00	25.00	600.00	1	624.00	19	1,600.00	310.00	300.00					\$14,066.00	
Chairperson of Executive Board	12.00	5.00	120.00	1	124.80	19			60.00					\$2,431.20	
														Total Executive Board of Directors	\$72,761.20
Campus Councils															
Cloverdale-Newton Campus Director	11.00	10.00	220.00	1	228.80	19	750.00	155.00	110.00					\$5,362.20	
Langley Campus Director	11.00	20.00	440.00	1	457.60	19	750.00	155.00	220.00					\$9,819.40	
Langley Campus Deputy Directors	10.50	15.00	315.00	1	327.60	19			97.50					\$8,321.90	
Richmond Campus Director	11.00	20.00	440.00	1	457.60	19	750.00	155.00	220.00					\$9,819.40	
Richmond Campus Deputy Directors	10.50	15.00	315.00	2	327.60	19			195.00					\$12,643.80	
Surrey Campus Director	11.00	20.00	440.00	1	457.60	19	750.00	155.00	220.00					\$9,819.40	
Surrey Campus Deputy Directors	10.50	15.00	315.00	2	327.60	19			195.00					\$12,643.80	
														Total Campus Councils	\$66,429.80
Liaisons															
Aboriginal / First Nations Liaison	10.00	5.00	100.00	1	104.00	19								\$1,976.00	
Disabilities Liaison	10.00	5.00	100.00	1	104.00	19								\$1,976.00	
International Students Liaison	10.00	5.00	100.00	1	104.00	19								\$1,976.00	
COBT Liaison	10.00	5.00	100.00	1	104.00	19								\$1,976.00	
Mature Students Liaison	10.00	5.00	100.00	1	104.00	19								\$1,976.00	
Students of Colour	10.00	5.00	100.00	1	104.00	19								\$1,976.00	
Women's Liaison	10.00	5.00	100.00	1	104.00	19								\$1,976.00	
														Total Liaisons	\$15,952.00
Meeting Membership Honorariums															
Per Meeting				# of Individuals		# of Meetings									
Campus Council Meeting Attendance (Campus Representatives & Officers)	25.00			23		16								\$9,200.00	
Council Members Attendance (Campus Representatives & Liaisons)	25.00			30		16								\$12,000.00	
Standing Committee Membership (For Non-Executive & At-Large Members)	25.00			40		16								\$16,000.00	
														Total for Meeting Honorarium	\$37,200.00
				22										ESTIMATED TOTAL FOR ELECTED OFFICIALS (APRIL - DECEMBER)	\$153,023.10